

CROFTON HILLS HOMEOWNERS ASSOCIATION

*Minutes of the Board of Directors meeting of the Crofton Hills Homeowners Association, Covington, WA,
held at Josh and Amy Peyton's home, in Covington, WA, at 6:30PM on April 29, 2024*

Board Members

J.D. Wilson, President | Josh Peyton, Vice President | Sandra Anderson, Treasurer (via Zoom) |
Amy Peyton, Secretary | Tory Ostic, Director-at-Large (via Zoom)

Others

Debi Alexander (via Zoom)

Approval of the Minutes of the Previous Meeting

January minutes motioned for approval by Amy Peyton at the March/April meeting. Seconded by J.D. Wilson and the rest of the board. Motion passed.

Time	Item	Owner
6:32PM	Call to Order	J.D. Wilson
6:32PM	Recap from Annual Meeting <ul style="list-style-type: none">• Community events – HOA won't be spending money on community events• Formal Reserve Study Approval by board – voted on and approved by the board• First priorities in our reserve study discussion:<ul style="list-style-type: none">-Fence-Design that addresses the drainage issue and the playground	J.D. Wilson/ Amy Peyton
6:45PM	PM Report with Property Manager <ul style="list-style-type: none">• Delinquencies and correspondences• Debi will double check if the board members have signed up for electronic correspondence• Letter from homeowner – board discussed and will send a letter back to the homeowner• Debi will send out a spring newsletter reminder about lawns through email and J.D. will post on the mailboxes a notice that mentions getting yards ready for spring inspection• Board approved of fence requests• HOA Board training from attorney for tomorrow includes information about state changes	Debi Alexander

Time	Item	Owner
7:35PM	Treasurer's Report <ul style="list-style-type: none">• Clarifying questions about statements from property manager• Sandra did research on banking options for interest rates including BECU, Red Canoe, Umpqua, WA Fed, and Key Bank• Sandra recommends BECU...board agrees	Sandra Anderson
7:48PM	Post Office Box <ul style="list-style-type: none">• Tory will give Sandra the key for the post office box	Tory Ostic
7:49PM	Next Meeting <ul style="list-style-type: none">• First half of June for the next meeting...before the 20th of June• Connect mid-May about next meeting	Amy Peyton
7:53PM	Meeting Adjourned	Debi Anderson

ACTION ITEMS FROM MEETING

- **Josh** – Take out the playground medal posts to make sure the playground is safe
- **Debi** – Will send out email about lawn care reminders
- **Debi** – Will send Sandra the income statement and delinquency statement
- **J.D.** – Post reminder on mailboxes about getting spring lawns in shape
- **Sandra and Tory** – Will meet together to discuss this information