

CROFTON HILLS HOMEOWNERS ASSOCIATION

*Minutes of the Board of Directors meeting of the Crofton Hills Homeowners Association, Covington, WA,
held at Josh and Amy's home, in Covington, WA, at 7PM on February 28, 2023*

Board Members

J.D. Wilson, President | Tory Ostic, Treasurer | Josh Peyton, Vice President | Amy Peyton, Secretary

Time	Item	Owner
7:05PM	Call to Order	J.D. Wilson
	<u>OLD BUSINESS</u>	
7:05PM	Property Manager's Report - Reviewed the delinquencies. Discussed questions residents had and decided who would be responding to these residents. All yard issues will be addressed in the spring when residents can get out and take care of issues.	J.D. Wilson
7:15PM	Executive Session	J.D. Wilson
7:20PM	Treasurer's Report - J.D. Wilson confirmed that we are having Bell-Anderson engage a CPA to complete and file our tax return.	Tory Ostic
7:25PM	Replacement Slide – Goal to pay for and get slide up in April/May	J.D. Wilson
7:27PM	Street Lights/Park Lights – Street lights have been taken care of. Park lights have not and are the responsibility of the HOA, not the city. Once we have money in the budget for this, we will address this issue.	J.D. Wilson
7:30PM	Spring Visits to Owners – Discussed what to include in visits and how to engage more with residents. Talked about inviting residents to get more involved. Amy will spearhead project with the help and support of other board members.	Amy Peyton

Time	Item	Owner
	<u>NEW BUSINESS</u>	
7:33PM	Next Meeting –March/April meeting. Amy will check with Debi from Bell-Anderson if she can make an April 3 rd , 4 th , or 6 th meeting work. Any of these dates should work with the other board members.	Amy Peyton
7:38PM	Responsibility Delegation – Discussed how we can better support each other and clarified responsibilities.	Amy Peyton
8:01PM	ADJOURNMENT	

ACTION ITEMS FROM MEETING

- **Delinquencies** – Amy to check if we have correct mailing address for Kip Boyle.
- **Meeting with Mr. James Colasurdo** – Tory Ostic and Carol Garcia will be meeting with him in person next week to discuss concerns brought up. Tory will follow-up with the board with a confirmation that the meeting took place.
- **Mr. Keith Cook’s Questions** –Josh will respond to email.
- **Mr. Juan Nguyen Request** - Already been reported to Debi at Bell-Anderson that the HOA needs Juan to get permits from the City of Covington about the air conditioning unit he is requesting
- **Executive Session** – Amy to report to Debi about what was discussed and decided
- **Spring Visit Handouts** – Amy to start designing the spring handout and have ready to be reviewed by the board at next meeting